### Notes & Reminders:

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Moving Checklist

This checklist is designed to make your U-Pack move easier and is meant only as a checklist. If you have any questions that are not addressed here, please contact your U-Pack Representative at (800) 240-7422.

Before the Move

☐ Plan for parking - Arrange adequate & legal parking for the trailer at origin and destination locations
  ☐ Obtain permits, if necessary for equipment to be placed on city property
  ☐ If the trailer will be parked at an apartment complex or storage facility, get permission from property owners or management
  ☐ If you have not arranged to have the trailer dropped off and picked up in the same day, make sure that you have permission to leave the trailer overnight

☐ Schedule Delivery - Call origin service center two business days prior to delivery date to set approximate time

☐ Plan for Loading - Have loading help arrive the day after the trailer is scheduled to be delivered

Origin Delivery Day

☐ Receive Trailer - Be available (or designate someone) to sign bill of lading & indicate placement of trailer(s)

Loading

☐ Measure Footage - Before loading, measure estimated space and mark the floor of trailer with tape or chalk

☐ Load Trailer - Load high & tight, securing shipment with straps and rope

☐ Install Bulkhead - After loading & securing shipment, install bulkhead, place ramp outside bulkhead

☐ Schedule Pickup - Call origin service center to schedule pickup of loaded trailer

During Transit

☐ Track Shipment - [www.upack.com/moving-tools/trace.asp](http://www.upack.com/moving-tools/trace.asp) to trace your shipment during your move

☐ Schedule Delivery - When shipment arrives at destination terminal, call destination service center to schedule delivery

Destination Delivery Day

☐ Receive Trailer - Be available (or designate someone) to sign the delivery receipt & indicate placement of trailer(s)

Unloading

☐ Unload the Trailer - After unloading, leave the ramp & bulkhead on the trailer floor

☐ Schedule Pickup - Call destination service center to schedule pickup

(800) 240-7422
U-Pack offers limited carrier negligence coverage that applies only to damage caused by our negligence, omitting coverage due to improper packing or loading. Catastrophic coverage for the specific events of equipment fire, overturn, collision, or theft is also included.

You can also purchase additional carrier negligence coverage that applies only to damage caused by our negligence, omitting coverage due to improper packing or loading.

**Carrier Negligence Coverage**

For damage or loss caused by carrier negligence, *not covering damage or loss due to improper packing or loading*.

$0.10 per pound per piece  
*Included*

**Catastrophic Coverage**

Coverage for the *specific events of equipment fire, overturn, collision, or theft*.

$3.00 per pound per piece  
*Included*

Max coverage per trailer: $60,000

**Additional Carrier Negligence Coverage**

Additional coverage for damage caused by carrier negligence, *not covering damage to improper packing or loading*.

- $1.00 per pound per piece  
  Max coverage per trailer: $20,000  
  $75

- $2.00 per pound per piece  
  Max coverage per trailer: $40,000  
  $125

- $3.00 per pound per piece  
  Max coverage per trailer: $60,000  
  $175
Disposal of any opened containers of any liquid is strongly recommended. Internal combustion engines or small outdoor equipment must be drained of all fluids (gasoline, diesel and/or motor oil) prior to loading.

Your shipment should not include any item marked as poisonous, flammable, corrosive, or perishable. Such items include but are not limited to the following:

**Flammables**
- Acetone
- Adhesive
- Ammonia
- Bleach
- Charcoal briquettes
- Cleaning fluids
- Denatured alcohol
- Enamel
- Gasoline
- Insecticides
- Kerosene
- Lacquer
- Lamp oil
- Leather dressing or bleach
- Lighter fluids
- Liquors
- Matches
- Motor Oil
- Nail polish
- Nail polish remover
- Oil stains for wood
- Paint
- Paint or varnish remover
- Petroleum products
- Pesticides

**Flammables Cont’d**
- Polishes, liquid
- Poisons
- Propane or other gas
- Shellac
- Shoe polish
- Stains
- Turpentine
- Varnish
- Wood Filler
- Weed Killer

**Combustible liquids**
- Alcoholic beverages
- Alcohols
- Antifreeze compounds
- Camphor oil
- Fluid cleaners
- Corrosive liquids
- Acids
- Batteries with acids
- Disinfectants
- Dyes
- Flame retardant compounds
- Iron/steel rust preventative

**Compressed gases**
- Engine starting fluids
- Fire extinguisher
- Gases used in welding
- Scuba diving tanks
- Aerosols
- Chlorinated hydrocarbons in decorative lamps

**Perishables**
- Frozen food
- Open or partially-used foods
- Plants
- Produce
- Refrigerated foods
- Food in glass jars

**Miscellaneous**
- Antiques
- Automobiles
- Contraband
- One of a kind artwork
- Pets
- Photos-photo albums

**Explosives**
- Ammunition
- Black powder
- Blasting caps
- Dynamite (plastics or any similar explosives)
- Explosives auto alarms
- Fireworks
- Fuse lighters
- Igniters or primers
- Firearms
- Matches
- Propellants
- Propane tanks
- Smokeless powder
- Souvenir explosives
- Instruments of war
- Sterno
- Toy propellants
- Smoke devices
The trailer comes with a ramp to make loading and unloading more convenient. The ramps are built specifically for these moving trailers and have a maximum weight limit of 1,000 lbs.

The ramp must NEVER be packed behind the bulkhead with your personal belongings and should be the last item loaded on the trailer.

Installation Instructions (reverse order for removal)

**Step 1**
Slide ramp towards you until leg assembly is clear of the trailer

**Step 2**
Unfold leg assembly until legs rest against stop blocks and lock into leg assembly

**Step 3**
Slide ramp toward you until apron rests flat on trailer floor

**Step 4**
Ensure rail ends are touching end of trailer and entire apron is inside trailer

**Step 5**
Place legs on firmly on ground

**Step 6**
Unfold ramp, resting it on ground
The Bulkhead

The trailer comes with a bulkhead to secure and separate your belongings from other cargo on the trailer. The bulkhead is designed for use within the trailer and locks into place using the trailer’s vertical logistic posts.

The bulkhead is not designed for support or to withstand weight if the load shifts in transit. Secure your shipment with ropes and/or straps throughout the trailer to prevent your load from shifting during transit.

Installation Instructions (reverse order for removal)

**Step 1**
Align first bulkhead panel with vertical trailer post

**Step 2**
Firmly press T-shaped load bar ends down into vertical trailer post slots

**Step 3**
Pull bulkhead panel away from your shipment at a slight angle

**Step 4**
With handles open, slide load bars together until pinholes align

**Step 5**
Insert locking pin through each load bar

**Step 6**
Slide bulkhead toward shipment & repeat Step 2

**Step 7**
Close load bar handles with an open palm

**Step 8**
Place a lock in each handle to secure bulkhead
About the Trailer

Moving trailers can hold up to 2,000 cubic feet (the capacity for an entire household of furniture and belongings). A ramp for easy loading and a lockable privacy barrier are free with your moving trailer.

Unsure about how much space you’ll need on the trailer? Just reserve what you think you’ll need - you only pay for the space you use!

**Trailer Parking:**

The trailer should be parked on pavement or hard-packed gravel rather than soft earth or grassy areas.

You’ll need approximately 40 feet of length (3-4 parking spaces) for parking. Trailers require an overhead clearance of 14 feet.

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Lock Size

- **Maximum** 1/4” shank diameter
- **Minimum** 2” shank height

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**Trailer Specifications**

- Length: 41’
- Width: 8’
- Height: 13.5’

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(800) 240-7422